

# Children's Literature Assembly Board Meeting

2014 International Reading Association Annual Convention ❖ New Orleans, Louisiana

**Date:** Sunday, May 11, 2014

**Location:** **Country Inn & Suites, French Quarter (Downtown)**

**Time:** 7:30-9:30 AM – Full Board Meeting  
9:30-10:30 AM – Subgroups as needed

Magnolia & Cypress Meeting Rooms  
315 Magazine Street  
New Orleans, LA 70130  
Hotel Tel. (504) 324-5400  
Jim's Cell: (603) 937-1197

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## Welcome and Introductions (Stiles)

Welcome New Members: Janet Wong, Donna Adomat

Present: Ruth Lowery, Jean Shepard, Diane Sekeres, Sharon O'Neal, Miriam Martinez, Trish Bandre, Katie Button, Deb Wooten, Janet Wong, Laurie Salas, Thomas Crisp, Deanna Day, Lauren Liang, Donna Adomat, Jim Stiles, Jenn Graff (virtual)—based on who said "Hi" at the beginning. Unsure who might have joined later as I was not physically present.

**Approval of Minutes** from November 22, 2013 (NCTE, Boston) and Roster Update (Graff)

Approved Minutes--consensus

## Committee Reports

- Treasurer (Button)-- *See Treasurer's Report*
- Two accounts during transition.
- Open up a new account that is solely affiliated with PayPal based on recommendation of the banker.
- Has first successful international membership via PayPal.
- Looking at co-chairs due to immense amount of work (need to revise policies and procedures)
- Acknowledgement of Fran and Lillian's copious and meticulous work as treasurers
  
- Membership (Wooten)—*See Membership Report*
  - Slight dip in membership at this time. 1st renewal notice went out April; only four (4) people responded due to limited time between renewal notice and meeting. Transition might have affected renewals.
  - Sponsoring students—can we renew this initiative?
  - We have membership numbers now (beginning March 25). Handwritten notes to new members—Trish indicated they are welcomed (beneficial)
  - Renewal application fits in an envelope—it did work well and brought in new members. Didn't represent itself nicely online—but Jim reformatted the form and it now looks better on the website. This form can be sent with email reminder to renew. Asked if the membership form can include an option to sponsor someone. Can we add this to the membership form?
  - Deanna indicated that brand new members could be in a raffle to have a private SKYPE for an author for ½ hour. Can get more teachers involved. We could advertise this for NCTE. We could do this 1x/year as part of a membership drive. Someone proposed if we could do this 1x/month or something similar. Jim asked for 2 periods as aligned with membership drives. Advertise for just the two big conferences. So if renew, one chance in raffle; new members 2 changes in raffle. Donna A—can you have a contest for those teaching child lit courses to determine the most number of student memberships (could have autographed copy, notable lists).
  - Jim suggests that Membership Chair/Committee think this through a bit more and formalize it. Trish will ask for 3 copies of autographed books from Notables. However, current initiative for NCTE by Feb. If that works, we can create a 2<sup>nd</sup> tier in the future. Suggest that we bring in Outreach Committee into the discussion. Membership and Outreach Committee will make the decision.
  
- Endowment (Hadaway)—*See CLA Endowment Report*
  - Fund is growing nicely. Twenty-seven (27) pledges from board \$3700 dollars. Need to follow up on. Pledge is an annual ask, not a capital drive. Want to raise \$50K. That is our goal. *When does JCL need*

*pledge names for the fall issue?* August 1 to make a pledge for our Sept. 1 deadline for JCL page mentioning pledges.

- Pat Scharer is getting Jerry Pinkney to sign books for the silent auction or another opportunity.
- Need new at-large member for endowment committee
  
- CLA Research Award (Liang)
  - New Date, due July 1 (new stack of fliers available for distribution)
  - Thomas is posting on a variety of dates; also sending emails.
  
- Bonnie Campbell Hill Literacy Scholarship (Stiles)
  - Pleased with award—deadline is aligned with CLA.
  - Two-prong approach (Hill and CLA Research) to show united in initiative
  - Mary Lee Hahn is working on website.
  -
  
- Notables (Bandre [Dissemination] and Schroeder [Selection])
  - Committee just decided all will be distributing.
  - Still awaiting to know about NCTE spot. Anticipates it will be on Sunday, our typical time.
  - Big issue is that IRA is moving to July to make decisions. So they will decide March 14-15 to make final decision at the Tucson Reading Festival.
  
- Communications (Hahn)--absent
  - Social Media (Crisp)
    - New Facebook page. Old one is still there for now. Need to do one more thing.
    - On Twitter and have a Pinterest page (auction artwork). Can't pin website that has frames. Thomas has found additional ways to honor authors, illustrators, etc.
    - Notables—publisher page for books. If we can't do that, which book seller website could we use, if any? Perhaps a local bookseller? (*could not hear clearly*)
  
- Historian (McClure)—absent--
- Auction (Kesler & Kurji)
  - Secured art, signed books, print, from Jarrett, Brian Selznick, Jeff Kinney, Peter Sis, Shaun Tan.
  - Unable to connect with a few people (see list mentioned by Jim Stiles). Suggestions to help connect with them are appreciated.
  
- Ways and Means (Sekeres)
  - Raffle – Wanted to discuss more virtual ways of connecting with members (new and prospective)
  - Webinar about teaching children's literature in online settings. Thomas Crisp and ~ have been in conversation with Diane about this. Discussion led to the following question: *How do we reshape content to appeal to a broader audience?* However, this seems to focus on online teaching in general but this takes us away from children's literature. So what should we do?
  - Deanna—speaks to books and teachers... Trish mentions an idea related to Notable Books. Lauren—suggests quick intros about books so that the video recording does not step on NCTE toes and helps those who are unable to attend the Notables sessions. Discuss multiple sessions throughout the years. Think about thematically connecting books in sessions and have multiple sessions. Members-only part of the website would be a place to house these. Have YouTube channel/video . . . can include author/illustrator of Notable books talk about their books—can extend to teachers and their students. They can talk about how they see their books in the curriculum and their lives. Are we charging people for this? Is there a royalty issue? Accessible through Membership rather than “sold” but this means this will not be a fundraising initiative. Perhaps not a good idea for a fundraiser. How many people have time to sit and watch a webinar? Rather than look at \$5, look at membership as a fund-raiser. Could order Study guide from webinar, disc of the webinar, etc. Sell what they have just experienced via supporting material. Timestamp videos for one year—YouTube—and then pull off. Then if you still want after a year, get disc. Need to videotape authors after NCTE Notables session if there is time and permission. Use a webcam. Trish--Sell PPTs of the Notables. Some might want something physical rather than virtual. Have both options? Janet—create space—get 30% of proceeds--via Amazon. People want us to get to the website. Want to generate membership. Jim asks us to table this and have a subgroup via Diane Sekeres to discuss this over the summer and decide.

**Journal of Children's Literature** (Martinez, McNair, and O'Neal)—See JCL Report

- Jonda sends her regards
- Appreciate all of their work
- Fewer submissions than anticipated. (Rejected 11 out of 14; 2 were revise and resubmit)
- Overview of editors, color/style design, etc.

**2014 NCTE Programs (Washington, D.C.)**

- Breakfast (Aziz/Jackie Arnold & Mary Kate Sableski)
  - Seem to be on board there. Will follow up with logistics this summer. Jon Klassen will be the speaker
  - Will check to ensure Jon Klassen work will be included.
- Notables (Bandre/Schroeder)
  - Round table sessions
- Master Class (Purdie Salas/Wong & Kiefer)
  - Tables—two people integrating poetry and content areas (with websites, etc.). Then they jigsaw and share what they heard at their first table. Master Class article needs to be submitted at the beginning of Jan.
- Workshop (Jewett & Lowery/Johnson)
  - Ruth—moving 9-12noon slot on Sat. It will be free. Kathy smoothed over the workshop so there is not a fee. Jon Sciescka is on the list. Jennifer Brown, Jason Chan, Emily Jenkins, etc. (GET LIST)—Topics will be nonfiction math and science based on authors. Two teachers will be included. 3<sup>rd</sup> and 4/5<sup>th</sup>
  - Invite school districts to sponsor teachers to attend workshops. Teachers register for 1 day (Sat). We'll push for membership on that day. Consider selling the workshop—as part of membership.
  - CLA Guide to NCTE—indicate sessions.
  - Discuss designing T-shirts to wear at the sessions (TBD—Trish and Dianne)
  - Membership drive; Button/pin from ALAN—(TBD—Trish and Dianne)
  - Deanna Day--Investigate buttons to sell at NCTE (Similar to ALAN).

**2015 NCTE Programs (Minneapolis, MN)**

**Nominating Committee will decide on co-chairs.**

- Breakfast (Arnold & Sableski/ ? )
- Notables (Schroeder/ ? )
- Master Class (Wong & Kiefer/ ? ) Janet suggests we have same topic as Feb. 21 call.
- Workshop (Johnson/ ? )

**Old Business**

- NCTE/IRA Joint Position Statement: Final approval received.
  - It has taken 1.5 years to obtain approval. Putting together final PDF on our website.
- Support for those seeking tenure in field of Children's Literature
  - Janelle Mathis: Need to keep this alive because it is just not valued. Did not receive a lot of response from volunteers to help support junior faculty members.

**New Business**

- Inaugural year for NCTE's new Charlotte Huck Award (Kiefer/Roser)
  - Need to post on our website. Announced in tandem with Orbis Pictus Award.
- Creation of CLA Professional Award (Day)
  - Lament how we do not acknowledge the research, scholarship, teaching, service for those who have retired. (Contributions to the field). We need to celebrate, praise, and share our appreciation.
  - Would like to have an ad-hoc committee to pursue this initiative.
  - Can celebrate at the breakfast.
  - Motion to have an ad hoc committee—so moved
  - Deanna will chair the ad hoc committee. Ruth Lowery & Donna Adomat will serve on committee.

9:30 –10:30 Subgroup team meetings as needed

# Children's Literature Assembly Board

Dates in parentheses indicate end of term.

## **President**

James Stiles, Plymouth State University ('14)

## **Vice-President**

Trish Bandre, Baker University ('14)

## **Secretary**

Jennifer Graff, The University of Georgia ('14)

## **Treasurer and Assistant**

Katie Button, Texas Tech University ('16)

## **Historian**

Amy McClure, Ohio Wesleyan University ('14)

## **Past President**

Lettie Albright, Texas Woman's University ('14)

## **Other Elected Board Members**

Donna Adomat, Indiana University ('16)

Thomas Crisp, University of San Francisco ('14)

Pamela Jewett, University of South Carolina ('15)

Wendy Kasten, Kent State University ('14)

Ted Kesler, Queens College CUNY ('14)

Barbara Kiefer, The Ohio State University ('16)

Catherine Kurkjian, Central Connecticut State University ('15)

Ruth Lowery, University of Florida ('15)

Janet Wong, Author ('16)

## **Committee Chair and Co-Chairs**

*Communications:* Thomas Crisp ('15) and Mary Lee Hahn ('15)

*Membership:* Deborah Wooten ('15)

*Ways and Means:* Diane Sekeres ('15) and Ted Kesler (Auction, '15)

*Breakfast:* Seemi Aziz ('13/'14), Jacqueline Arnold ('14/'15) and Mary-Kate Sabelski ('14/'15)

*Master Class:* Laura Purdie Salas ('13/'14) and Janet Wong ('14/'15)

*Notables:* Jean Schroeder ('14)

*Notables Outreach:* Patricia Bandre ('14)

*Research Award:* Lauren Liang ('15)

*Workshop:* Ruth Lowery ('13/'14), Pamela Jewett ('13/'14), and Denise Johnson ('14/'15)

**Other Committees**

*Nominating Chairs:* Nancy Roser ('14) and Lettie Albright ('14)

*Nominating Committee Members:* To be determined

*Bonnie Campbell Hill Literacy Leader Award:* Nancy Johnson (Award Chair, '14), Donna Adomat (Administrative Chair, '15), Ted Kesler ('14), Jim Stiles (President) ('13), At-large member: (appointed by Nancy Johnson).

*Journal of Children's Literature Editors:* Miriam Martinez ('16), Jonda McNair ('16), and Sharon O'Neal ('16)

*Ad hoc Children's Literature Courses:* Joan Zaleski ('11)

*Ad hoc Organization Outreach:* Claudia Haag ('11) / Joan Williams ('11)

**Endowment Committee**

*Chair, At-large:* Nancy Hadaway ('15)

*President:* James Stiles

*Past President:* Lettie Albright

*Treasurer:* Katie Button

*Ways and Means Representative:* Diane Sekeres

*Research Award:* Lauren Liang

*At-large:*

**NCTE Liaison**

Millis Davis, Urbana, IL

**Publisher Representative**

Lisa Nadel, Random House

*Journal of Children's Literature*  
**Coeditors' Report for CLA Board Meeting**  
May 11, 2014  
New Orleans, LA

**Fall 2014 Issue**

Volume 40, Number 2, Fall 2014

Issue Theme: Nonfiction Texts in the K–8 Classroom

Number of Manuscripts

- Submitted 14
- Accepted 1
- Revised and Resubmitted 2
- Rejected 11

Overall Acceptance Rate = 7.1% (subject to change based on the final decisions for the two manuscripts given notices of revise and resubmit) The overall acceptance rate will be 21.4% if the two manuscripts that were given notices of revise and resubmit are accepted.

**Graphic Design:**

Flueron Press has changed its name to Ash Goodwin at [www.ashgood.com](http://www.ashgood.com). Ms. Goodwin continues to serve as our graphic designer.

**Costs of the Spring 2014 Issue:**

Printing costs (Qty 430 journals) & Envelopes	\$ 3,842.00
Mailing services	\$ 244.00
Postage (non-profit)	\$ 195.25
Tax	\$ 26.77
<b>Subtotal</b>	<b>\$ 4,308.02*</b>
Copyright costs	\$ 35.00
Journal layout (graphic designer)	\$ 550.00
<b>Total</b>	<b>\$ 4,893.02</b>

*\*Estimated printing and mailing costs from "One Touch Printing." Final bill not yet received.*

**Call for Manuscripts:**

*Upcoming themes include:*

**Open Theme (Spring 2015) DUE: September 1, 2014**

In this open themed issue, we invite researchers, teachers, and students to submit articles related to all aspects of children's literature. What should readers of the *Journal of Children's Literature* be thinking about in regard to books intended for youth? What kinds of theoretical perspectives (e.g., critical race theory, feminism, etc.) are being applied within the context of children's literature? What concerns or issues about children's literature do you have? Join us in putting together a collection of articles that will provide those interested in children's literature with much to consider.

**Children's Literature in the 21<sup>st</sup> Century: Changing Genres/Changing Formats (Fall 2015)  
DUE: FEBRUARY 1, 2015**

Since the publication of Comenius's *Orbis Sensualium Pictus*, children's literature has been in a state of evolution, but perhaps at no other time in its history have the changes been as dramatic as in this digital age. Genre lines are becoming increasingly blurred. Children clamor for graphic novels. Scholars debate how the digital world is shaping children's literature. New apps related to children's literature seem to appear on the market daily. Join us in this issue as we explore how children's literature is evolving in the 21<sup>st</sup> century. Some of the (many) questions that might be explored in response to this call include: In what ways is children's literature changing? What do these changes mean for the future of children's literature? How do children respond to changing genres and changing formats? What promising instructional strategies support children's engagement in new formats or blurred genres? What practices prepare future teachers with the knowledge and strategies they will need to guide children's engagement with the children's literature of the 21<sup>st</sup> century?

**Copyeditor Funds:**

We will again request funding from our universities to assist with the payment for professional copyediting. In the past both Clemson University and The University of Texas at San Antonio each contributed money to assist with the Spring and Fall issues. Our copyeditor, Susanne Viscarra, is also the sole copyeditor for *Reading Research Quarterly*. Her careful attention to detail has been much appreciated.

**Cabell's:**

Information regarding the acceptance rate for the journal will be updated for Cabell's.

**Journal Departments:**

Master Teacher Column – Karla J. Möller (University of Illinois at Urbana-Champaign)

Children's Book Review Column- Denise Davila and Jennifer Graff (University of Georgia)

Memo Board –Claudia Haag (Texas Woman's University)

## CLA Endowment Fund Update IRA, May 2014

### Treasurer's Report

- American Funds Report
  - Value on 9/30/2010 \$16,930.21
  - Value on 9/30/2011 \$19,578.65
  - Value on 11/7/2011 \$21,119.46
  - Value on 11/5/2012 \$26,004.78
  - Value on 11/8/2012 \$32,144.75
  - Value on 12/31/2013 \$33,418.40
  - Value on 3/31/2014 \$33,866.90

### Pledge Campaign

- 27 pledges were made. (total pledged = **\$3,765.00**)
- Payment has been received on **24 of the pledges** (though two payments were less than the original pledges).
- **Payment received = \$3,295.00**
- We have 3 outstanding pledges totaling \$450

### Gathering ideas to raise more funds

- **The committee will meet at IRA on Sunday, May 11, 3:00 pm**
- Pat Scharer volunteered to get a set of books signed by Jerry Pinkney when he comes to the national Reading Recovery and Classroom Literacy Conference in February. These could be raffled or sold.
- Other ideas

### Research Award

- Review and selection work chaired by Lauren Liang
- Submission date for proposals has been moved to July 1, 2014

### Selection for at-large member by CLA Board

- Does Lillian Webb wish to continue to serve on the committee or is another at-large member needed?

**Section 3. Endowment Fund Committee.** The Endowment Fund shall be governed and administered exclusively by the Endowment Fund Committee. Committee members will include the CLA President, Immediate Past President, Treasurer, and four at-large members selected by the CLA board to serve staggered four-year terms. One of the at-large members will serve as Chair of the Endowment Fund Committee and also serve as a member of the CLA Board. The Endowment Fund Committee shall elect the committee officers of Chair, Secretary, and Treasurer.

### List of Board members and terms of office

CLA President	Jim Stiles	2012-2014
Past President	Lettie Albright	2010-12
At-large member, Treasurer	Katie Button	
At-large member, Chair	Nancy Hadaway	2012-2015
At-large member	Lillian Webb or TBD	2012-2015
At-large member; Research Award Committee Chair	Lauren Liang	2014-2016
Ways & Means (non-voting)	Diane Sekeres	2013-2015

**DRAFT ONLY**

**CHILDREN'S LITERATURE ASSEMBLY  
MEMBERSHIP COMMITTEE REPORT**

**May 11, 2014**

**Submitted by Deb Wooten**

**Membership numbers since November 2011**

**International Members**

	<b>4/14</b>	<b>11/13</b>	<b>4/13</b>	<b>11/12</b>	<b>4/12</b>	<b>11/11</b>
<b>Institutional:</b>	<b>10</b>	<b>10</b>	<b>11</b>	<b>9</b>	<b>8</b>	<b>12</b>
<b>Individual:</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>9</b>	<b>7</b>	<b>7</b>
<b>Student:</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Intl:</b>	<b>16</b>	<b>14</b>	<b>18</b>	<b>18</b>	<b>15</b>	<b>19</b>

**Domestic members**

<b>Student:</b>	<b>17</b>	<b>19</b>	<b>35</b>	<b>36</b>	<b>33</b>	<b>29</b>
<b>Individual:</b>	<b>201</b>	<b>241</b>	<b>249</b>	<b>247</b>	<b>241</b>	<b>253</b>
<b>Institutional:</b>	<b>52</b>	<b>69</b>	<b>65</b>	<b>65</b>	<b>68</b>	<b>63</b>
<b>Total Dom.:</b>	<b>270</b>	<b>329</b>	<b>349</b>	<b>348</b>	<b>262</b>	<b>345</b>
<b>Total:</b>	<b>286</b>	<b>343</b>	<b>367</b>	<b>366</b>	<b>357</b>	<b>364</b>

**Spring Renewal:** 154 people were scheduled to renew their memberships in order to receive the Spring issue of the *Journal of Children's Literature*. An initial notification and one reminder were sent in April: 4 people renewed. This compares to 54% of people who renewed in Fall 2013; 52% of people who renewed in August 2012; 36% who renewed in February 2012.

We have CLA members in 44 states. There are no members in Alaska, Arkansas, Hawaii, Mississippi, Rhode Island, and South Dakota. Top five states by members: Texas (33), Ohio (27), New York (20), Illinois (19), and Pennsylvania (18). We also have members in Canada (6), Japan, England, South Korea, The Bahamas, the United Arab Emirates, Scotland, Ireland, and Ecuador.

A system has been set up for assigning new members membership numbers.

**Children's Literature Assembly**  
**Treasurer's Report**  
**May 3, 2014**  
**Katie Button, Treasurer**

Total Income	\$19,173.23
Total Disbursements	\$6,742.31
<b>Net Income</b>	<b>\$12,430.92</b>
Beginning Balance	\$28,466.86
Net Income	\$12,430.92
<b>Ending Balance</b>	<b>40,897.78</b>
Checking- Main Account - BOA	\$37,797.78
Checking – PayPal (created account - 11/04/13)	\$3,100.00
<b>Ending Balance</b>	<b>\$40,897.78</b>
<b>Income by Category</b>	
Interest: Checking	\$4.96
Interest: Savings	\$1.17
Memberships	\$3,710.00
JCL Advertisements	\$100.00
JCL Back Issues	\$0.00
Fundraiser	\$1,300.00
Royalties	\$514.05
Endowment Fund	\$3,295.00
Art Auction	\$3,440.00
Bonnie Campbell Hill Scholarship	\$5,000.00
CLA Breakfast Refund	\$803.05
Refund	\$5.00
Transfer from Guernsey Bank (9.03.13)	1,000.00
<b>Total Income</b>	<b>\$19,173.23</b>
<b>Endowment Fund</b>	
11/14/13 Value of Fund	\$32,762.39
Market gain	\$1,104.51
<b>3/31/14 Current Value</b>	<b>\$33,866.90</b>

**Children's Literature Assembly**  
**Treasurer's Report**  
**May 3, 2014**  
**Katie Button, Treasurer**

**Balance Forward**

	Checking		\$23,723.40
	Savings		\$4,743.46
	<b>Beginning Balance</b>		\$28,466.86
<b>Income</b>			
11/30/13	Interest: Savings		\$0.39
11/27/13	Memberships		\$92.00
11/27/13	McGraw-Hill Education, L.L.C.		\$100.00
11/30/13	Interest: Checking		\$2.18
12/03/13	Memberships		\$1,144.00
12/09/13	Memberships		\$195.00
12/30/13	Memberships		\$247.00
12/30/13	Royalties EBSCO		\$73.49
12/31/13	Interest: Checking		\$1.90
12/31/13	Interest: Savings		\$0.39
01/08/14	Refund Fee		\$5.00
01/09/14	Interest: Savings		\$0.39
01/13/14	Memberships		\$150.00
01/17/14	Interest: Checking		\$0.88
	<b>Total Income - Guernsey Bank</b>		<b>\$2,012.62</b>

**Children's Literature Assembly**  
**Treasurer's Report**  
**May 3, 2014**  
**Katie Button, Treasurer**

**Income (BOA)**

5/16/13	Fundraiser	Endowment	\$1,090.00
7/06/13	Fundraiser	Endowment	\$1,450.00
9/03/13	Deposit from Guernsey Bank		\$1,000.00
10/31/13	Bonnie Campbell Hill Scholarship		\$5,000.00
10/31/13	Fundraiser	Endowment	\$100.00
11/18/13	Fundraiser	Endowment	\$50.00
11/25/13	Fundraiser	Lunch Bags	\$75.00
11/25/13	Fundraiser	Raffle	\$550.00
12/10/13	Fundraiser	Art Auction	\$2,560.00
12/10/13	Fundraiser	Tapirs	\$675.00
12/10/13	Fundraiser	Endowment	\$605.00
12/10/13	Memberships		\$472.00
12/16/13	Fundraiser	Art Auction	\$500.00
1/27/14	Memberships		\$35.00
2/18/14	Memberships		\$273.00
3/20/14	Memberships		\$190.00
3/20/14	Fundraiser	Refund Breakfast	\$803.05
4/1/14	Royalties	ABC-CLIO	\$440.56
4/1/14	Memberships		\$517.00
4/19/14	Memberships		\$190.00
4/19/14	Fundraiser	Art Auction	\$380.00
4/19/14	Memberships		\$130.00
5/03/14	Memberships		\$75.00
		<b>Total Income - BOA</b>	<b>\$17,160.61</b>

**Children's Literature Assembly**  
**Treasurer's Report**  
**May 3, 2014**  
**Katie Button, Treasurer**

**Disbursements**

11/24/13	Bonnie Campbell Hill Award	\$2,500.00
11/24/13	Bonnie Campbell Hill Award	\$2,500.00
11/27/13	Research Award	\$1,000.00
12/31/13	Service Charge	\$5.00
12/31/13	Wire Transfer Fee	\$25.00
1/09/14	Transfer to BOA	\$0.39
1/17/14	Wire Transfer Fee	\$25.00
<b>Total Disbursements – Guernsey Bank</b>		<b>\$6,055.39</b>

9/03/13	Service Charge – BOA	\$16.00
10/01/13	Service Charge – BOA	\$16.00
11/04/13	Service Charge – BOA	\$16.00
12/16/13	New Checks – BOA	\$30.92
12/26/13	Deposit Tickets – BOA	\$18.00
1/02/14	Wire Transfer Fee	\$15.00
1/21/14	Transfer to PayPal Account	\$3,000.00
1/21/14	Wire Transfer Fee	\$15.00
1/19/14	NCTE – Tax Exempt Fee	\$10.00
3/05/14	JCL Layout	\$550.00
<b>Total Disbursements – BOA</b>		<b>\$686.92</b>

**Transfers from Guernsey Bank to Bank Of America Account**

9/03/13	Deposit to BOA (checking)	\$1,000.00
12/31/13	Wire Transfer to BOA (savings)	\$4,743.85
01/17/14	Wire Transfer to BOA (checking)	\$19,730.24

**Transfers received in Bank Of America Account**

9/03/13	Deposit Received - BOA	\$1,000.00
12/31/13	Transfer Received - BOA	\$4,718.85
01/17/14	Transfer Received - BOA	\$19,705.24